

**DATE:** January 8, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Daniel Arbour  
Electoral Area 'A' (Baynes Sound – Denman/Hornby Islands)**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

Comox Valley Regional District Board  
Electoral Areas Services Committee  
Chair, Comox Valley Sports Commission  
Comox Valley Water Committee  
Comox Strathcona Waste Management

**External committee/agenda (eg. NI 911)**

Executive member, Vancouver Island Regional Library  
Island Corridor Foundation Board  
Comox Strathcona Hospital Board  
AVICC representative – DFO Shellfish Aquaculture Management Advisory Council  
Comox Valley Economic Development Society – Area A member

**Board development (eg. UBCM)**

UBCM Convention

**Public meeting/hearing**

Public Hearing: Rural Comox Valley Zoning Bylaw No. 520, 2019, Amendment No. 1  
Public Hearing: Rural Comox Valley Official Community Plan Bylaw No. 337, 2014, Amendment No. 5

Respectfully submitted:

***D. Arbour***

Daniel Arbour  
Director

**DATE:** January 28, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Will Cole-Hamilton  
City of Courtenay**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

- CVRD Board
- CVRD Committee of the Whole
- CVRD Sports Commission
- CVRD Water Committee
- CVRD Sewage Commission
- Comox-Strathcona Waste Management Board
- Comox-Strathcona Regional Hospital District Board

**External committee/agenda**

- Vancouver Island Coastal Communities Climate Leadership Committee
- Climate Caucus:
  - Vice-Chair
  - Steering Committee
  - Communications Committee
  - Government Relations Committee
- Comox Valley Sewage Service Liquid Waste Management Plan Joint Technical and Public Advisory Committee

**Board development**

- Union of British Columbia Municipalities Conference (virtual)
- CVRD Board Strategic Planning

**Public meeting/hearing**

Respectfully submitted:

Will Cole-Hamilton  
Director

**DATE** Jan 07, 2021

**FILE:** 530-01

**TO:** Chair and Directors  
Regional District Board

**FROM:** Ken Grant  
Town of Comox /Comox Valley

**RE:** Comox Valley Regional District – January 1 to December 31, 2019

**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**I attended all board meeting, all Sewer meeting and was vice chair/ Chair, all water committee meets as chair all sports committee meetings.**

**External meeting: I attended all Ecdev transition meeting, and all economic task force meetings.**



Ken Grant  
Director

**DATE:** February 1, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Edwin Grieve  
Electoral Area C**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

- Director Comox Valley Regional District
- Chair Electoral Area Services Committee
- Director Black Creek/Oyster Bay Services Committee
- Director Comox Valley Water Committee
- Commissioner Comox Valley Sports Commission
- Director Comox-Strathcona Waste Management Board
- Director Comox Strathcona Regional Hospital District

**External committee/agenda (eg. NI 911)**

- Director Municipal Financial Authority
- Director Comox Valley Community Justice Society
- Member Comox Valley Economic Development Society
- Director Economic Recovery Task Force

**Board development (eg. UBCM)**

- Past President Association Vancouver Island and Coastal Communities
- Chair AVICC Special Committee on Solid Waste
- Director Federation of Canadian Municipalities
- Attendee Electoral Area Forum
- Attendee Local Government Leadership Academy
- Attendee FCM, AVICC, UBCM Conventions

**Public Hearings:**

- January 22, 2020. Bylaw amendment
- September 30, 2020 Bylaw Amendment

Respectfully submitted:

Edwin Grieve  
Director

**DATE:** January 7, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Arzeena Hamir  
Electoral Area 'B' (Lazo North)**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

Comox Valley Regional District Board (Vice Chair)  
Comox Valley Regional District Committee of the Whole (Vice Chair)  
Comox Valley Sports Commission  
Comox Valley Water Committee  
Comox Valley Sewage Commission (on invitation)  
Comox Strathcona Regional Hospital Board  
Comox Strathcona Waste Management Board (Co-Chair)  
Electoral Areas Services Committee  
Area B Planning Commission  
Agricultural Advisory Commission  
Solid Waste Alternative Technology Select Committee  
Economic Development Liaison Committee

**External committee/agenda (eg. NI 911)**

Comox Valley Economic Development Society  
Comox Valley Health Network  
Comox Valley Food Security Advisory Committee  
Comox Valley Social Planning Council  
AVICC Special Committee on Solid Waste  
Liquid Waste Management Plan TACPAC

**Board development (eg. UBCM)**

UBCM Electoral Area Director's Forum  
LGLA Leadership Forum  
UBCM Convention (virtual) – met with the Minister of Agriculture to advocate for Food Hub funding  
Social Planning Conference hosted by CV Social Planning Committee

**Public meeting/hearing**

Chaired Public Hearing for Bylaw No. 337 Amendment No. 5, on Cannabis Regulation

Respectfully submitted:

***A. Hamir***

Arzeena Hamir  
Director

**DATE:** January 8, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Doug Hillian  
City of Courtenay**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

- CVRD Board meetings
- CVRD Committee of the Whole meetings
- CVRD Water Committee meetings
- CVRD Sewage Commission meetings
- CVRD Sports Commission meetings
- Comox-Strathcona Waste Management Board meetings
- North Island Hospital Board meetings
- CVRD Economic Development Select Committee
- CVRD/CVEDS Contract Negotiation Committee

**External committee/agenda (eg. NI 911)**

- North Island 911 Board meeting (one as alternate Director)
- K’omoks First Nation/CVRD Community to Community workshop
- K’omoks First Nation Treaty Main Table meetings

**Board development (eg. UBCM)**

- CVRD Board Strategic planning
- CVRD Board Economic Development Workshop
- UBCM virtual convention
- FCM virtual convention

**Public meeting/hearing**

Respectfully submitted:

Doug Hillian  
CVRD Director

**DATE:** January 31, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Jesse Ketler  
Village of Cumberland**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

- Comox Valley Regional District Board (Chair)
- Committee of the Whole (Chair)
- Comox Valley Sports Centre Commission
- Elected Officials Forums
- Chair/Vice-Chair/CAO meetings
- CV Regional Emergency Operations Centre (spokesperson)
- KFN update meetings
- Various public events representing the CVRD

**External committee/agenda**

- CV Economic Recovery Taskforce
- CV Substance Use Strategy Committee
- CV Climate Working Group
- Climate Caucus
- Vancouver Island Coastal Communities Climate Leadership Committee
- Island Coastal Economic Trust

**Board development**

- KFN Community to Community Forum
- Local Government Leadership Academy
- Association of Vancouver Island and Coastal Communities Conference
- Union of British Columbia Municipalities Conference
- VIEA Economic Summit

Respectfully submitted:



Jesse Ketler  
Chair and Director

**DATE:** January 29, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Wendy Morin  
City of Courtenay**RE:** **Comox Valley Regional District – January 1 to December 31, 2020**

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

- CVRD Board meetings (regular, in-camera & Strategic Planning)
- CVRD Committee of the Whole meetings
- CVRD Sports Commission meetings
- CVRD Water Committee (vice chair) meetings
- CVRD Sewage Commission meetings & Governance Workshops
- Comox-Strathcona Waste Management Board meetings
- Comox-Strathcona Regional Hospital District Board meetings
- K’omoks First Nation/CVRD Community to Community Forums
- Comox Valley Water Treatment Plant tour
- Celebrating Perseverance –acknowledgement of watershed protection land purchase
- CVRD/CVEDS Strategic Planning Workshop

**External committee/agenda (eg. NI 911)**

- Comox Valley Watershed Advisory Group meeting
- Stitching Together Altered Landscapes – Watershed Resilience Symposium - Partnership for Water Sustainability in British Columbia
- Climate Caucus Resilience Summit
- Virtual Symposium on Water Stewardship in a Changing Climate - Comox Valley Conservation Partnership
- Covid 19 regular briefings with EOC and Medical Health Officer

**Board development (eg. UBCM)**

- Virtual UBCM Conference
- Virtual AVICC AGM
- UBCM – BC Hydro conference call
- CVRD Procedures and Code of Conduct Workshop

Respectfully submitted:

Wendy Morin  
Director



**DATE:** January 6, 2021**FILE:** 530-01**TO:** Chair and Directors  
Regional District Board**FROM:** Director Maureen Swift  
Town of Comox**RE:** Comox Valley Regional District – January 1 to December 31, 2020

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**Purpose/Problem**

Pursuant to section 14 of Bylaw No. 236, being “Comox Valley Regional District Remuneration and Expenses Bylaw 2012”, the following is a full report of Comox Valley Regional District (CVRD) business activity conducted from January to December 2020.

**Board/committee/commission**

I have served as one of the Comox Directors on the Sewage Commission, the Sports Commission, the Water Commission and the CVRD Board. I have acted as the Vice Chair of the Sports Commission and chaired one meeting during the year. I have also served as the Comox Director on the Liquid Waste Management Planning Committee. I was appointed to the Economic Integration Committee in late 2020.

**External committee/agenda (eg. NI 911)**

I continued with the appointment to the NI 911 Committee.

**Board development (eg. UBCM)**

I have attended Strategic Planning workshops for the Comox Valley Economic Development Society, and the North Island 9-1-1 Corporation as well as the Sewage Governance session that took place in November. I participated in the Community to Community Forum with the K’ómoks First Nation.

**Public meeting/hearing**

Respectfully submitted:

***M. Swift***

Maureen Swift  
Director